SIU CARBONDALE
HEAD START
2022-2023
Agency Calendar
JULY 2022

REMINDERS:

INDEPENDENCE DAY HOLIDAY

MON | TUE | WED | THU | FRI

1

4

INDEPENDENCE DAY HOLIDAY

5

6

7

8

11

12

13

PML Team @ 1:30

14

SV @ Admin

15

BW/SM

18

19

20

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29

BW/SM/MO
### REMINDERS

- **Center Drills:**
  - Fire

- **FCPC:**
  - Assign CW case-loads in COPA
  - Start Family services in COPA

- **CW's:**
  - Begin to initiate family referrals in COPA

### AUGUST 2022

<table>
<thead>
<tr>
<th>MON</th>
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<td><strong>1</strong></td>
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<tr>
<td>Specialists, Center Directors, family service staff return to work</td>
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<td><strong>8</strong></td>
<td><strong>SM</strong></td>
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<tr>
<td>CPR 9-Noon/1-4 pm PC 6 pm</td>
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<td><strong>15</strong></td>
<td><strong>SM</strong></td>
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<tr>
<td>Child Development and support staff return to work Classroom preparation day</td>
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<td><strong>22</strong></td>
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<tr>
<td>Home Visits (at centers) Parent Orientation, 5-6 pm</td>
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<tr>
<td>SV @ CD</td>
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<tr>
<td>PML Team @ 1:30</td>
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<td><strong>11</strong></td>
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<tr>
<td>Williamson Co. Intake Day</td>
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<td><strong>12</strong></td>
<td><strong>BW</strong></td>
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<tr>
<td>Jackson Co. Intake Day</td>
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<td><strong>16</strong></td>
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<tr>
<td>Child Safety Summit 8 am-4 pm Carbondale Civic Center</td>
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<td>Child Safety Summit 8 am-4 pm Carbondale Civic Center</td>
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<tr>
<td>Pre-Service 8 am-12 pm Carbondale Center Gym</td>
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<td><strong>BW</strong></td>
<td><strong>BW</strong></td>
<td><strong>BW</strong></td>
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<tr>
<td>Parent Orientation, 10-11 am</td>
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**5 Days**
<table>
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<tr>
<td>LABOR DAY HOLIDAY</td>
<td>Beginning of the year study starts</td>
<td></td>
<td>KZ @ MN MB—1st Parent Meeting at 6:00</td>
<td>BW TR: The Beans, 9-10:30 am</td>
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<tr>
<td>SV @ CD</td>
<td>MN—1st Parent Meeting at 5:30</td>
<td>CD—1st Parent Meeting at 5:30</td>
<td>Thursday Fun day JL—1st Parent Meeting at 5:30</td>
<td>Pyramid Model Leadership Mtg , 10 am</td>
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<tr>
<td>PC 6 pm and transition dinner</td>
<td></td>
<td>Governance Board Meeting, 3 pm</td>
<td>KZ @ JL Nutrition Activity—Apples &amp; Almond Butter</td>
<td>BW Teacher Institute, 8-11:30 Active Supervision, 1-4</td>
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<td></td>
<td>SV @ MB</td>
<td>CW’s: FCPC FNA/FPA /Referral Tracking</td>
<td>Thursday Fun day Work samples in portfolio—Writing name, self portrait, cutting</td>
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<tr>
<td><strong>SEPTEMBER 2022</strong></td>
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**REMINDERS**

Center Drills:
- Fire
- Bus Evacuation
- Earthquake

Center Checklists:
- Health and Safety
- Pest Management

Assessments:
- Work Sample
- Portfolios

**CW’s:**
- Begin to initiate family referrals in COPA
- Begin Initial FNA’s/FPA’s due 11/18/2022
- Submit complete FNA/FPA to FCPC for tracking

21st and 28th—Dental Dates at SIU CDC

In-Person Parent Committee Meetings this month!
### OCTOBER 2022

<table>
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<th>MON</th>
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<td></td>
<td>Fluoride varnish at CD 10am-2pm</td>
<td>45 Day Deadline</td>
<td>Teacher Institute</td>
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<td>BW</td>
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<tr>
<td></td>
<td>SV @ CD</td>
<td>Fluoride varnish at JL/MN 9am-2pm</td>
<td>KZ @ MN Thursday Fun day</td>
<td>SM</td>
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<td>SACRED FRIDAY</td>
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<td>21</td>
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<tr>
<td>PC 6 pm</td>
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<td>Fluoride varnish at MB 10am-2pm</td>
<td>Nutrition Activity—Cheesy Bean Tostada</td>
<td>BW</td>
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<td></td>
<td>Teacher Institute</td>
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<td>26</td>
<td>27</td>
<td>28</td>
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<tr>
<td></td>
<td>SV @ MB</td>
<td>CW’s: FCPC FNA/FPA /Referral Tracking</td>
<td>KZ@JL Thursday Fun day</td>
<td>Teacher Institute</td>
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<td>PLM @ 1:30</td>
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<tr>
<td>31</td>
<td>SM/MO</td>
<td>Checkpoints due—S, P, SC, SS, A, ELA</td>
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</table>

#### OCTOBER IS NATIONAL HEAD START AWARENESS MONTH! LET'S CELEBRATE 52 YEARS OF HEAD START AT SIU CARBONDALE!

**REMINDERS**

- **Center Drills:**
  - Fire
  - Tornado
  - Armed Intruder

- **Assessments:**
  - Checkpoints
  - Small Groups
  - Letter
  - 1st Heights and Weights due by 10/5/22

- **CW’s:**
  - Continue family referrals in COPA
  - Initial FNA’s/FPA’s DUE 11/18/2022
  - Submit complete FNA/FPA to FCPC for tracking

**Fall Festival 2022 Celebration**

**Virtual Parent Committee Meetings this month via Zoom!**

Child & Family Team Meeting—Check-In (TBD-No formal meetings)

**17 Days**
### NOVEMBER 2022

#### MON
- **1.** SV @ CD

#### TUE
- **8.** ELECTION DAY
- **15.** SV @ MB

#### WED
- **2.** HSAC meeting 11:30am-1pm
- **16.** Nutrition Activity — Peach & Yogurt Smoothies

#### THU
- **3.** BW Parent Teacher Conference
- **4.** 5 Rs training - Center directors, coaches
- **10.** KZ @ MN Thursday Fun day
- **17.** Nutrition Activity — Peach & Yogurt Smoothies

#### FRI
- **4.** BW
- **7.** KZ @ JL
- **11.** VETERAN’S DAY HOLIDAY
- **18.** 90 Day Deadline Parent Teacher Conference PML Mtg @ 10

#### REMINDERS
- **Center Drills:** Fire
- **Assessments:**
  - Number
  - Shape
  - Small Groups
- **CW’s:**
  - Continue family referrals in COPA
  - Initial FNA’s/FPA’s DUE: November 18 (90 Days)
  - Submit complete FNA/FPA to FCPC for tracking
- **Family/Community Reading Nights**
  - During In-Person Parent Meetings
  - PJ’s Night!
  - Serving Milk & Cookies
- **CW’s:**
  - Continue family referrals in COPA
  - Initial FNA’s/FPA’s DUE: November 18 (90 Days)
  - Submit complete FNA/FPA to FCPC for tracking
  - Complete FNA/FPA to FCPC for tracking
  - Submit complete FNA/FPA to FCPC for tracking

#### Family/Community Reading Nights
- During In-Person Parent Meetings
- PJ’s Night!
- Serving Milk & Cookies
<table>
<thead>
<tr>
<th>MON</th>
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<td></td>
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<td>1 Thursday Fun day</td>
<td>2 BW</td>
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<td>2 TRAINING DAY</td>
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<td>3 Checkpoints due L,M,LA,C</td>
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<tr>
<td>5</td>
<td>6 SV @ CD</td>
<td>7</td>
<td>8 KZ @MN</td>
<td>9 Child &amp; Family Team Meetings at centers CD-9:00 MB-10:30 JL-1:00 MN-2:30</td>
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<tr>
<td>12</td>
<td>13 SV @ MB</td>
<td>14</td>
<td>15 SM Thursday Fun day</td>
<td>16 BW</td>
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<td></td>
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<td>16 PML Team @ 10</td>
<td>15 Nutrition Activity—Strawberry Unicones</td>
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<tr>
<td>19 PC 6 pm</td>
<td>20 CW’s: FCPC FNA/FPA /Referral Tracking</td>
<td>21 Governance Board Meeting, 3 pm</td>
<td>22 KZ @ JL Cutting, writing name, self-portrait in portfolio</td>
<td>23 SACRED FRIDAY</td>
</tr>
<tr>
<td>26 HOLIDAY</td>
<td>27 ADMINISTRATIVE CLOSURE</td>
<td>28 ADMINISTRATIVE CLOSURE</td>
<td>29 ADMINISTRATIVE CLOSURE</td>
<td>30 ADMINISTRATIVE CLOSURE</td>
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<td>30 ADMINISTRATIVE CLOSURE</td>
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<td>30 ADMINISTRATIVE CLOSURE</td>
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**REMINDERS**

- **Center Drills:**
  - Fire
- **Assessments**
  - Small Group
  - Work Sample
- **CW's:**
  - Family referrals in COPA
  - Continue Initial FNA's/FPA's
  - Submit complete FNA/FPA to FCPC for tracking
- **Virtual Parent Committee Meetings this month via Zoom!**

**HOLIDAYS**

- **DECEMBER 2022**

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<th>MON</th>
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<td>1 Thursday Fun day</td>
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<td>2 TRAINING DAY</td>
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<td>3 Checkpoints due L,M,LA,C</td>
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<td>6 SV @ CD</td>
<td>7</td>
<td>8 KZ @MN</td>
<td>9 Child &amp; Family Team Meetings at centers CD-9:00 MB-10:30 JL-1:00 MN-2:30</td>
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<tr>
<td>12</td>
<td>13 SV @ MB</td>
<td>14</td>
<td>15 SM Thursday Fun day</td>
<td>16 BW</td>
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<td></td>
<td>16 PML Team @ 10</td>
<td>15 Nutrition Activity—Strawberry Unicones</td>
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<tr>
<td>19 PC 6 pm</td>
<td>20 CW’s: FCPC FNA/FPA /Referral Tracking</td>
<td>21 Governance Board Meeting, 3 pm</td>
<td>22 KZ @ JL Cutting, writing name, self-portrait in portfolio</td>
<td>23 SACRED FRIDAY</td>
</tr>
<tr>
<td>26 HOLIDAY</td>
<td>27 ADMINISTRATIVE CLOSURE</td>
<td>28 ADMINISTRATIVE CLOSURE</td>
<td>29 ADMINISTRATIVE CLOSURE</td>
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<td>30 ADMINISTRATIVE CLOSURE</td>
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<td>30 ADMINISTRATIVE CLOSURE</td>
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## January 2023

### Reminders
- **Center Drills:**
  - Fire
  - Bus Evacuation

- **Center Checklists:**
  - Health and Safety
  - Pest Management

- **Assessments:**
  - Checkpoints
  - Small Group

- **CW’s:**
  - Family referrals in COPA
  - Follow-up on FNA’s/FPA’s
  - Submit complete FNA/FPA to FCPC for tracking

- **In-Person Parent Committee Meetings this month!**

### January Calendar

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<tr>
<td><strong>NEW YEAR’S HOLIDAY</strong></td>
<td><strong>SM/MO</strong></td>
<td></td>
<td><strong>TRAINING DAY</strong></td>
<td><strong>BW/SM</strong></td>
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<td><strong>9</strong></td>
<td><strong>10</strong></td>
<td><strong>11</strong></td>
<td><strong>12</strong></td>
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<tr>
<td><strong>MARTIN LUTHER KING HOLIDAY</strong></td>
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<td><strong>KZ@MN Thursday Fun day</strong></td>
<td><strong>Virtual Team Meeting</strong></td>
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<td><strong>18</strong></td>
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<tr>
<td><strong>17</strong></td>
<td><strong>Fluoride varnish at CD 10am-2pm</strong></td>
<td></td>
<td><strong>Nutrition Activity—Very Berry Parfaits</strong></td>
<td><strong>Fluoride varnish at JL/MN 9am-2pm</strong></td>
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<tr>
<td><strong>23</strong></td>
<td><strong>PC 6 pm</strong></td>
<td><strong>25</strong></td>
<td><strong>26</strong></td>
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<td><strong>Fluoride varnish at JL/MN 9am-2pm</strong></td>
<td><strong>KZ@JL Thursday Fun day</strong></td>
<td><strong>SACRED FRIDAY</strong></td>
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<td><strong>SM/MO</strong></td>
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<td><strong>CW’s: FCPC FNA/FPA /Referral Tracking</strong></td>
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<td><strong>Checkpoints due S,P,SC,SS,A,ELA</strong></td>
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</table>
### REMINDERS
- **Center Drills:**
  - Fire
  - Earthquake
- **Assessments:**
  - Checkpoints
  - Small Group
- **CW’s:**
  - Family referrals in COPA
  - Follow-up on FNA’s/FPA’s
  - Submit completed assessments for completion/ tracking
- **Virtual Parent Committee Meetings this month via Zoom!**

### FEBRUARY 2023

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<tr>
<td></td>
<td>![Smiling Face]</td>
<td><strong>Celebrate Dental Health Month!</strong></td>
<td>1</td>
<td>Fluoride varnish at MB 10am-2pm</td>
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<td>6</td>
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<td>9</td>
<td>3 Self-Assessment</td>
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<td></td>
<td><strong>KZ@MN Thursday Fun day</strong></td>
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<td>15</td>
<td><strong>SM</strong></td>
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<td>CW’s begin scheduling Final FPA’s</td>
<td>Nutrition Activity—Chicken &amp; Cheese Snack Cup w/Grapes</td>
<td>16</td>
<td>Parent teacher conference</td>
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<td>PC 6 pm</td>
<td></td>
<td>KZ@JL Thursday Fun day</td>
<td>Parent teacher conference</td>
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<td>100 days of Head Start Celebration!</td>
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<tr>
<td>CW’s: FCPC FNA/FPA /Referral Tracking</td>
<td>SM/MO</td>
<td>Checkpoints due L,M,LA,C</td>
<td></td>
<td><strong>16 Days</strong></td>
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# MARCH 2023

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<tr>
<td><img src="image" alt="March is National Nutrition Month" /></td>
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<td>TRAINING DAY</td>
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<td>KZ@MN Thursday Fun day</td>
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<td>Governance Board Meeting, 3 pm</td>
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<tr>
<td>27 IHSA THIS WEEK</td>
<td>28</td>
<td>29</td>
<td>30 CW’S: FCPC FNA/FPA /Referral Tracking</td>
<td>31 SM/MO Work samples and letter assessments in portfolios</td>
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### REMINDERS
- **Center Drills:**
  - Fire
  - Tornado

- **Assessments:**
  - Small Group
  - Work Sample Portfolios
  - Letter
  - 2nd Heights and Weights due by 3/2/23

- **CW’s:**
  - Begin to finalize family referrals in COPA
  - Begin Final FNA’s
  - Follow-up on FPA’s
  - Submit complete FNA/FPA to FCPC for tracking

- **In-Person Parent Committee Meetings this month via Zoom!**

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**IHSA THIS WEEK**

**14 Days**
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<td>Fluoride varnish at CD 10am-2pm</td>
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April is Child Abuse Awareness and Prevention Month. Wear blue each Thursday to raise awareness about child abuse.

16 Days
**REMINDERS**
- **Center Drills:**
  - Fire

- **Assessments:**
  - Checkpoints

- **CW’s:**
  - Finalize family referrals in COPA
  - Final FNA’s due!
  - FPA’s Due!
  - Submit all complete FNA/FPA to FCPC for tracking

**MAY 2023**

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<td>Children’s Last Day of School</td>
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