

MEETING MINUTES
SIUC HEAD START GOVERNANCE
 December 18, 2019

Members Present	Members Absent/Excused	Staff Present	Staff Absent	Guests Present
Michelle Pritchard	Ryan Hall	Lea Maue		
Carol Greenlee				
Casheena Stephens				
Stacy Thompson				

The regular meeting of the SIU Carbondale Head Start Governance Board was called to order at 3:05 p.m. by Chair, M. Pritchard. Roll call was conducted, and a quorum was present.

Meeting Minutes

Meeting minutes from the September 25 and November 7, 2019, were reviewed. On a motion by S.Thompson, second by C. Greenlee the meeting minutes were approved.

Old Business

I. Competitive Grant Application

- Grant was submitted on November 12. Waiting to hear on status.
- There have not been any qualified applicants for the Assistant Director position.
- The drainage construction has been completed and the tiles/asbestos removed from the gym floor on the Health Supplement grant. Waiting for floor finishing to take place.

New Business

I. Budget

- 30% of the grant budget has been expended. No Assistant Director and some teaching positions have left extra money in the budget. If funds are available, there is a need for a new van purchase.
- T/TA budget is overspent, which is normal for this time of the program year.
- There is no money in Child Care Subsidy.
- A new spot machine to test visions should come out of overhead account.

A motion was made by C Greenlee and seconded by S. Thompson to accept the budget. Motion carried.

II. Murphysboro Location

- The program is working on getting a new site for the Murphysboro center. This new location would be better for families and would hopefully reduce issues faced at McElvain.

III. Property Purchase

- Program is looking a purchasing a building that is adjacent to the Carbondale center. The idea is to purchase and move the administrative offices to the building. There would be a big sign for Head Start close to the highway. Renovating the road and

parking lot around it would be costly. Inquiries will be made with Physical Plant and Matt Baughman about the purchase and costs.

IV. Training

- Training was conducted by Christina Lewis on the enrollment process.

Announcements

Self Assessment will be February 25 at the Carbondale Civic Center.

Next Meeting Date

The next regularly scheduled Governance Board meeting will be March 18, 2020 at 3:00 p.m.

Adjourn

On a motion by C. Greenlee, seconded by S. Thompson, the meeting was adjourned at 3:30 p.m.

Respectfully submitted by _____
Stacy Thompson, Secretary