

**MEETING MINUTES
SIU CARBONDALE HEAD START
GOVERNANCE BOARD**

July 29, 2020

Members Present	Members Absent/Excused	Staff Present	Staff Absent	Guests Present
Michelle Pritchard		Lea Maue		
Carol Greenlee				
Ryan Hall				
Stacy Thompson				

The regular meeting of the SIU Carbondale Head Start Governance Board was called to order at 2:00 p.m. by Chair, M. Pritchard. Roll call was conducted, and a quorum was present.

Meeting Minutes

No meeting minutes presented.

Old Business

None

New Business

I. Fall 2020 Learning Plan

L. Maue presented the options for Fall Learning.

- A. Plan A: Children start Sept 8 – will allow for training teachers for online/remote learning and platform not ready. If we stay in Phase 4: will have 190 kids T-F with full and half-day learning with Mondays Remote. Difficult to plan because all the school districts have different plan. Will offer remote for 147 children. 10 kids per classroom with cohort model. Staggered start. One child on each seat on bus. Kids do keep their masks on.
- B. Plan B: fully Remote.
- C. Developing the one remote learning day and preparing for possible all remote
- D. Using *CLASS TAG* as the learning platform as it is more appropriate for pre-k.
- E. Will provide meals for all families and supports these families need. All returning children are prioritized.

S Thompson moved to approve plan. C. Greenlee 2nd – Motion passed.

II. Personnel Policies

L. Maue presented 2020-21 personnel policies with minor changes including replacing verbatim text copied from SIU Policies with a link to the most updated version on the SIU website.

Greenlee moved to accept document with changes. S. Thompson 2nd – Motion carried

III. Governance, Leadership, and Oversight Capacity Screener

- A. Reviewed the document. Discussed items that L. Maue had questions about. #5, 6, 9, & 12.
- B. The group noted no major needs and that most systems were in place.
- C. Two items that will be implemented will be:
 - a. The monthly financial statement will be sent to C. Greenlee in advance of the meeting.
 - b. L. Maue will send a quarterly report, including board minutes R. Hall and Matt Baughman.

IV. Early Head Start Expansion

- A. The FOA for Early Head Start expansion was recently released and is due Sept 21, 2020.
- B. Because L. Maue cannot devote the time necessary to write the grant at this time, the program will consult with a grant writer.
- C. Super competitive because not a lot of funding. Lots of changes: need nurse, change in ratio, and decisions of populations. Will send out funded grant.

Announcements

None

Next Meeting Date

The next regularly scheduled Governance Board meeting will be September 16, 2020 at 3:00 p.m.

Adjourn

On a motion by C. Greenlee, seconded by S. Thompson, the meeting was adjourned at 3:08 p.m.

Respectfully submitted by _____
Stacy Thompson, Secretary