

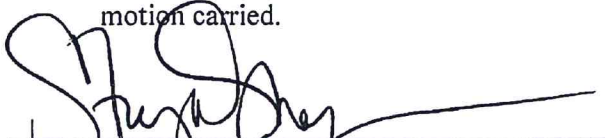


**Head Start Governance Board
Special Meeting
Meeting Minutes
April 27, 2020
3 P.M.**

- I. **CALL TO ORDER**
Meeting called to order at 3:02 pm by chairperson M. Pritchard.
- II. **ROLL CALL**
All present: Pritchard, Hall, Thompson, Greenlee, Stephens, and Maue.
- III. **MEETING MINUTES**
Not applicable for special meeting.
- IV. **OLD BUSINESS**
 - a. Self -Assessment. Status update provided by L. Maue.
 - b. Status of Budget Amendment. Submitted to OHS and waiting for approval before proceeding.
- V. **NEW BUSINESS**
 - a. Approval of COLA Supplement – straight forward – 2% across the board increase on base salary. It is not per person, but across the board. An increase in Admin \$24,000. C. Greenlee made a motion to approve. S. Thompson seconded. Called for individual vote. Motion passed.
 - b. Approval of Quality Improvement Supplement – Trauma informed care. Mental health specialist to support children and do coaching as noted in Self-Assessment. A staff person to help with overflow. \$1028 supplies for items to address trauma. S. Thompson made motion to approve. C. Greenlee seconded. Individual vote and motion passed.
 - c. Discussion and input into Summer Supplement – July 1st to put as tentative date. Start on July 6th. Children transitioning to kindergarten and those with disabilities will be prioritized. Lower ratios are changes in light of COVID-19. Would employ bus drivers and cooks. Can't be in Murphysboro – those would be bused to Carbondale and JALC would be bused to Marion. If not able to open, will get money to do virtually as currently doing. How does board feel? Discussion.
 - d. COVID-19 Response Funds - \$250 million in funds. Application deadline is May 15th. Charging to overhead presently.
- VI. **OTHER ITEMS**
 - a. Made an offer on property. All coming out of overhead. Verbal offer. All Head Start overhead. Question about who should be taking care of this. R. Hall asked who is handling real estate contracts. Should be voted on at next meeting and make sure the meeting is posted for others to know about meeting.

VII. ADJOURNMENT

Motion made by R. Hall, seconded by C. Stephens to adjourn the meeting at 3:55 pm.,
motion carried.



Submitted by Stacy Thompson, Board Secretary

7/21/2020
Date