J. Vinyard, Chairperson, called the August Policy Council meeting to order on August 16, 2021 at 6:07 pm both in-person and via zoom. L. Longueville suggested recording the zoom meeting to aid in the preparation of minutes, and all agreed.

In the absence of the secretary, Dr. Maue conducted roll call and found there was a quorum. A quorum as defined by the by-laws is: at least one-third of members present; a minimum of 50% of attending members are parents; and at least one parent from each county is present.

Meeting Minutes:
The minutes of the regular June 21, 2021 meeting were reviewed.

- S. Smothers moved to approve the minutes, D. Jack-James 2nd. Motion passed.

Monitoring
I. Budget
   A. Dr. Maue provided a summary of the 20-21 accounts.
   B. The program is in the process of moving charges to accounts to close them. Start-up, T/TA are closed. Summer school charges will be moved out of basic and into ARP to close the Basic account in the next few weeks.

II. University Credit Card
   A. The statements were not ready prior to this month’s meeting.
B. The statements for June, July, and August will be presented at the next monthly meeting for approval.

Old Business:

None

New Business:

I. Enrollment Report
   A. 256 of 337 slots pre-enrolled.
   B. Due to staff shortage, this number is full capacity of the program to start the year.
   C. The program is actively recruiting for positions and is embracing a more “grow your own” approach to the selection, training, and development of child development staff.
   D. L. Longueville suggested contacting the University’s ROTC program. L. Maue will follow up with this suggestion.

II. Fall Learning Plan
   A. Dr. Maue reviewed the plans for returning to school on August 24, 2021.
   B. Most protocols implemented in the previous school year will continue.
   C. Virtual/remote services will not be a program option to start the school year.
   D. Children and staff, regardless of vaccination status, will be required to wear masks.
   E. Temperature and health checks will continue to be performed upon entry to facilities and buses.
   F. Ratios will return to the pre-pandemic numbers of 15 for half-day and 17 for full-day.
   G. Right now, parents will be allowed in classrooms in a limited capacity.
   H. The full plan can be obtained by visiting www.headstart.siu.edu and clicking “parent resources.”

III. Hires and Dismissals

The following were presented to the council for hire pending University approval:

<table>
<thead>
<tr>
<th>APPLICANT NAME</th>
<th>POSITION</th>
<th>CENTER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Farmer, Nicole</td>
<td>Child Care Assistant</td>
<td>MN</td>
</tr>
<tr>
<td>Greer, Caitlyn</td>
<td>Child Care Assistant</td>
<td>CD</td>
</tr>
<tr>
<td>Dover, Shawn</td>
<td>Bus Monitor</td>
<td>MN</td>
</tr>
<tr>
<td>Mason, Carla</td>
<td>Bus Monitor</td>
<td>CD</td>
</tr>
<tr>
<td>Munoz, Tracy</td>
<td>Interpreter</td>
<td>All</td>
</tr>
<tr>
<td>Reese, Emily</td>
<td>Child Care Assistant</td>
<td>JL</td>
</tr>
<tr>
<td>Rhodes-Jennings, Thomas</td>
<td>Bus Monitor</td>
<td>CD</td>
</tr>
<tr>
<td>Rowe, Katrina</td>
<td>Bus Monitor/Kitchen Helper</td>
<td>JL</td>
</tr>
<tr>
<td>Tuttle, Robert</td>
<td>Bus Driver</td>
<td>CD</td>
</tr>
</tbody>
</table>

*S. Smothers moved to approve the hires, C. Walton 2nd. Motion passed.*
Training:

None

Announcements

I. The final meeting of the 2020-21 program year will be September 20, 2021 at 6 pm. Dinner will start being served at 5:30 pm.

- On a motion by S. Smothers, J. White 2nd the meeting was adjourned at 7:09 pm.

Respectfully Submitted by ______________________________

Jasmine Vinyard, Policy Council Chair